

SJUSD BUS PASS CHECKLIST 2011-2012

- APPLICATION for school bus pass for each student completed & signed
Incorrect or Incomplete applications cannot be processed

- PAYMENT Cash, Check or Money Order
(credit card payments accepted on-line only through PayPams system)
A \$10.00 service charge will be assessed for any returned check
and the student's bus pass will be revoked. Please do not mail cash.

- LOW INCOME STATUS FORMS & APPLICATION
Income disclosure qualifications for low income status form completed
and to accurately verify eligibility, proof of income requirements for
Free/Reduced bus passes, be supported by current documentation.

□ MAIL OR BRING TO

**SNOWLINE JOINT UNIFIED SCHOOL DISTRICT
TRANSPORTATION DEPARTMENT BUS PASS OFFICE
P.O. Box 296000
9558 Wilson Ranch Road
Phelan, CA 92329-6000
(760) 868-5624**

Transportation Department Bus Pass Office will be open:

May 31st through June 2nd- Monday through Thursday - 9:00am – 3:30pm

June 13th through July 29th - Monday through Thursday - 9:00am – 3:30 pm

Evening hours - Wednesday June 29th, July 13th and July 20th - 3:30pm – 7:00 pm

Bus pass office **shall be closed** June 6th through June 10th, 2011 and all District Holidays.

Regular Hours of Operation of Bus Pass Office shall be: Monday – Thursday 9:00am – 3:30pm

TRANSPORTATION FEE SCHEDULE

All students riding school buses, home to school, shall pay fees as set forth by the SJUSD Board of Education
1ST Semester Bus Pass valid 8/11/11 through 12/16/2011 ~ 2nd Semester Bus Pass valid 1/06/2012 through 5/25/2012

| <u>Full Rate</u> | <u>Annual Fee</u> | <u>1st Semester</u> | <u>2nd Semester</u> |
|------------------------------------|-------------------|--------------------------------|--------------------------------|
| First Child | \$350.00 | \$175.00 | \$175.00 |
| Second Child | \$315.00 | \$157.50 | \$157.50 |
| Third Child & ea. additional child | \$280.00 | \$140.00 | \$140.00 |
| | | | |
| <u>Free/Reduced Rate</u> | <u>Annual Fee</u> | <u>1st Semester</u> | <u>2nd Semester</u> |
| First Child | \$160.00 | \$ 80.00 | \$ 80.00 |
| Second Child | \$140.00 | \$ 70.00 | \$ 70.00 |
| Third Child & ea. additional child | \$125.00 | \$ 62.50 | \$ 62.50 |

If after a bus pass has been issued it is determined by the parent or student that the information originally provided on the application is in error or there is a request for substitute picture or change of address, the parent will be charged a \$10.00 replacement processing fee.

APPLICATION & FEES MUST BE RECEIVED IN TRANSPORTATION BY:

JULY 21st, 2011 ~ to ensure student(s) receiving bus pass prior to first day of school, August 11th, 2011

DECEMBER 9th, 2011 ~ to ensure student(s) receive 2nd Semester bus pass prior to January 6th, 2012